

AGREEMENT ON ESTABLISHING THE NETWORK OF VOCATIONAL COLLEGES "FIRST ACADEMY OF VOCATIONAL STUDIES"

Eight consortium members of the Tempus ECBAC 517200 project:

1. College of Applied Technical Sciences in Niš
2. College of Applied Vocational Studies – Vranje
3. College of Agriculture and Food Technology-Prokuplje
4. College of Textile-Leskovac
5. College of Health Studies- Ćuprija
6. Pre-School Teacher Training College in Kruševac
7. College of Professional Studies for Pre-School Teachers -Pirot
8. Chemical Technology College of Professional Studies-Kruševac

have agreed to connect themselves institutionally and organizationally in view of implementing the objectives of the agreement adopted during the consortium meetings in Pirot and Niš in November 2014.

Article 1.

In view of implementing the objectives propagated by the agreement (adopted at the consortium meetings in Pirot and Niš), the signing parties of this agreement give consent to form unique Centers within the group, that is the network of colleges (afore mentioned).

Center for quality management

Center for quality management defines the strategy and the policy for monitoring, improvement and development of quality and quality assurance and performs administrative and organizational tasks in relation to self-evaluation and the improvement of quality of the study programmes, quality of teaching and the quality of working conditions at vocational colleges, signatories of this agreement.

Expert organ of the Center for quality management is the Commission for quality assurance which is appointed by the Senate for the period of three years.

Commission for quality assurance has its president and members among the teaching staff, researchers and students from all educational and professional fields. The activities of the Center for quality assurance are defined more precisely by the general act of the Senate.

IT Center

IT center designs, develops and maintains the information system and performs other activities related to design, operation and development of common information functions of vocational colleges within this network trying to integrate them into other information systems in the country and abroad.

The Center is responsible for improvement of performances, maintenance and reliability of a distance learning system via the Internet.

This Center has its service for Information technologies which is appointed by the Senate for the period of three years.

The Service for Information Technologies:

1. proposes the design and implementation of information subsystems for educational, research and development, administrative, financial and other activities of the Vocational Colleges within the network;

2. proposes development and provides assistance in procurement of communication equipment as well as the maintenance of computer networks and programme packages for the needs of the signatories of this agreement;
3. organizes and conducts trainings for the usage of computer equipment;

and does other activities in relation to information systems and computer networks.

Student service Center

The Center for student service is a body which:

1. offers conditions for satisfying different needs of students,
2. provides consulting to students who need it,
3. enables different forms of student organizations: clubs, sports and other societies, project groups, groups for campaign leadership and promotion of initiatives, groups responsible for certain professional activities in relation to communication, culture, science, art, sports and the like,
4. creates conditions for organization and functioning of the Alumni organization,
5. provides informative services to students.

Informative services provide information in the following areas:

- improvement of the student standard. By providing information about ways to improve the student standard it is implied that information on loans, scholarships and other instruments of student standard (ex. payment of tuition fees in several installments, exemption from the payment of tuition fees, free textbooks, etc.) will be provided.
- initial orientation. Under the provision of services in initial orientation it is implied that information on student life, information on student activities and obligations in the first year of studies will be provided as well as information on the rules of studying, etc.
- references to other available services. Under this group of services it is implied that information on other available services will be provided (psycho-social, educational, medical, etc.)
- informing the teaching staff on student experience, consequences of the existing practices in teaching, consulting and examination, etc. One of the activities could be to work with students on their encouragement to represent an additional control factor in the teaching process (these activities should be harmonized with the existing activities for improvement of the pedagogical qualifications of teachers).

Activities and the mode of operation of the Student service Center are defined more precisely by the general act of the Senate.

Center for career development

Mission of this Centre is to provide support in career development, further academic, professional and personal development of students coming from the Colleges that are signatories of this agreement. The Center assists students in getting a more clear picture on their professional interests, capabilities and opportunities for further professional development.

Services of the Center

Career Guidance

It provides students the opportunity to get advice and get help from a career guidance officer in analysing their achievements in career up to the present moment and making further plans for their professional development.

Career Info- service

Career info-service provides relevant information to scholars on current competitions and scholarships, opportunities for professional development, practice, trainings, programmes for volunteers as well as all other types of information that can be interesting and useful to them.

Workshops on professional development

Center provides professional development service through workshops on professional development.

Cooperation with employers

Center organizes practical training and internship programmes for students.

Activities and the mode of operation of the Center for career development are defined more precisely by the general act of the Senate.

Center for international cooperation

Center for international cooperation motivates, supports, informs and advises teachers, fellow-workers and students of the colleges of vocational studies which are signatories of this agreement in relation to various projects in international cooperation.

Center for international cooperation:

- prepares drafts of the annual and perennial plan for international cooperation of the network,
- monitors implementation of the international cooperation plan,
- prepares needed decisions and other documents for participation in international projects and other forms of international cooperation,
- establishes contacts with other higher education institutions abroad,
- prepares a draft of the annual report on international cooperation and submits it to the Senate,
- Center encompasses all the employees at colleges that are signatories of this agreement who work in the field of international cooperation.

Article 2.

Signing parties give consent that this agreement shall be signed by the authorized representatives of the Colleges of vocational studies.

The Agreement contains 8 (eight) identical copies, one original copy for each party.

The Agreement is made for the indefinite period of time and becomes mandatory on the day of signing.

College of Applied Technical Sciences in Niš _____ date _____

College of Applied Vocational Studies – Vranje _____ date _____

College of Agriculture and Food Technology-Prokuplje _____ date _____

College of Textile-Leskovac _____ date _____

College of Health Studies- Ćuprija _____ date _____

Pre-School Teacher Training College in Kruševac _____ date _____

College of Professional Studies for Pre-School Teachers -Pirot _____ date _____

Chemical Technology College of Professional Studies-Kruševac _____ date _____